



The Islamia University of Bahawalpur, Pakistan

Directorate of Outreach, Communication and Public Relations

No. 985 /PR
Dated: 14/11/2023

Circular

3rd International Conference on Innovation in Agriculture to Ensure Food Security Under Changing Climate

1. International Center for Climate Change, Food Security and Sustainability (ICCFs), the Islamia University of Bahawalpur in collaboration with Pakistan Science Foundation (PSF) is going to organize 3rd International Conference on “Innovation in Agriculture to Ensure Food Security Under Changing Climate (ICCFs)” on (Thursday-Friday) December 07-08, 2023 at Khawaja Ghulam Farid Auditorium and Video Conference Room, Baghdad ul Jadeed Campus, the Islamia University of Bahawalpur.
2. Prof. Dr. Wajid Nasim Jatui, Director, ICCFS will be the Principal Organizer /Focal Person of the conference.
3. In order to conduct the conference in a dignified manner, following arrangements are requested.

Sr. #	Action/Activity	Responsibilities
1.	Discipline Maintenance	Director Students Affairs
2.	Venue/IT Arrangements	Director IT
3.	Photography, Videography	Deputy Registrar Public Affairs
4.	Media Coverage, IUB News	Senior Producer, DOC&PR
5.	Space Management Arrangements	In-charge, Space Management
6.	Housekeeping Arrangements	In-charge, Estate Care
7.	Transport Arrangements	Chief Transport Officer
8.	Horticulture Arrangements	Principal Officer (H/UWR)
9.	Electricity/Generator (fuel will be provided from conference funds)	Project Director
10.	Security/Vigilance/Parking/Walk Through Gate	Chief Security Officer
11.	Stay and Food Arrangements for Guests (on payment) Tea/Lunch for Participants (Services Only, food items will be provided by the focal person through sponsorship)	In-charge University Guest House

4. The Competent Authority has approved the event without any financial liability of the University

Deputy Registrar Public Affairs

C.C:-

1. All Concerned Officers
2. Director Students Affairs
3. Executive Secretary to Vice Chancellor
4. PA to Registrar
5. Office Copy